

Privacy Statement

1. Purpose

This is the privacy statement of Rianne Tooten (hereafter: “Rianne Tooten” or “I”), having its registered office at Kerklaan 79, 3731 EG, De Bilt, the Netherlands.

It applies to Rianne Tooten services and to its website www.riannetooten.nl.

I respect your privacy. I act in accordance with the applicable privacy legislation, i.e. the General Data Protection Regulation (“GDPR”). I’m not responsible for the privacy policy of other websites and sources.

2. Who is the ‘controller’ within the meaning of the GDPR of your personal data?

Rianne Tooten

Kerklaan 79

3731 EG

De Bilt

The Netherlands

+31 (0)618734951

info@riannetooten.nl

3. Which of your personal data do I process?

When you complete a form on one of my websites and in case you contact me in relation to one or more of my services, I can process the following data:

First name and surname Job title

E-mail address

Company name, address, VAT

Telephone number(s) / Fax

4. For what purposes do I use your personal data?

The following data are processed only with your prior express permission for the following four (4) purposes:

1. Rianne Tooten uses cookies for the functioning of the website.
2. Rianne Tooten uses your data to optimize the website.
3. Rianne Tooten uses your data to contact you in case of request for services that Rianne Tooten can provide, including handling of financial administration for payment of our services.
4. Rianne Tooten uses your data for mailing on changes to, or updates of our services.

Rianne Tooten will not share your data outside my organization. I'm informed on your data to enable myself to perform my activities for you and/or your company. I'm obliged to retain the privacy of your data.

5. Use of cookies

Cookies are small files of information that a website leaves behind on your equipment (e.g. your computer). The website instructs the browser that you use to view your websites (e.g. Internet Explorer, Firefox etc.) to save these cookies on your equipment. On the website of riannetooten.nl two types of cookies are used:

Functional cookies:

Functional cookies are required to enable a website to function. Rianne Tooten uses functional cookies to make navigating on websites easier and to retain certain user settings or preferences, so that your use of the websites can be optimized.

Analytical cookies:

With the help of software of third parties such as Google Analytics, Rianne Tooten also uses analytical cookies to assess how many people visit the websites and what is most viewed. The statistical information collected is used to optimally harmonize the contents of the website or online mailings with the needs of visitors.

Advertisements and other cookies:

Rianne Tooten will not use cookies for advertisement or other related services.

6. How can I manage or delete cookies?

Most Internet browsers are set to automatically accept cookies. In that case, you can automatically accept them. You can change the settings to block cookies or to warn you if cookies are being sent to your computer. Consult your browser instructions or your help screen to find out more about how you can adjust or change your browser settings (<http://www.browserchecker.nl/cookies-verwijderen#ie-cookies>).

If you use different equipment to view the website www.riannetooten.nl, you must ensure that every browser on every piece of equipment is adjusted to your cookie preferences.

7. Right to access, correct or delete data

You have the right to access, correct or delete your personal data. You also have the right to withdraw any permission you have granted for the data processing or to object to the processing of your personal data by Rianne Tooten and you are entitled to have your data transferred. That means that you can submit a request to us to transfer your personal data that we have in a computer file to you or to an organization referred to by you.

You can send a request for the access, correction, deletion or transfer of your personal data or a request to withdraw your permission or an objection to the processing of your personal data to info@riannetooten.nl.

To be sure that the request has been submitted by you, I can ask you to provide proof of

identity. I will respond as quickly as possible to your request, but in any event within four weeks.

Deletion of your personal data is possible only if those data are no longer relevant.

8. Complaint procedure

If you have a complaint about compliance with this privacy statement or about a violation of your privacy rights, you can contact info@riannetooten.nl.

You also have the possibility to submit a complaint to the national regulator, the Dutch Data Protection Authority (Autoriteit Persoonsgegevens). You can do so using the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>.

9. Security

I take the protection of your data seriously and adopt appropriate technical, physical and organizational measures to tackle misuse, loss, unauthorized access, undesirable disclosure and unlawful change. The measures adopted include IT security and using secure storage and connections.

10. Disclaimer

The website www.riannetooten.nl contain links to social media platforms.

Rianne Tooten will not be responsible or liable for any privacy issues that occur in that respect, nor for the contents, security or ownership of the linked websites. I therefore advise you to consult the privacy statements of these external websites and advertisers on a regular basis.

11. Retention of personal data

Your personal data will not be retained for longer than necessary for the above purposes or in accordance with a term imposed by law.

12. Amendments to privacy statement

Any amendments to the privacy statement of Rianne Tooten will be communicated via the website. Rianne Tooten therefore advises you to consult the privacy statement on my websites on a regular basis so that you are always aware of any changes.

Should you have any questions about this privacy statement or its application to this website, do not hesitate to contact me via:

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3731 EG

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+31 (0)618734951

info@riannetooten.nl

This privacy policy will be governed by Dutch law. This statement was last amended in February 2020.